

## BOARD OF SELECTMEN

Tuesday, February 26, 2019

The Board of Selectmen met on Tuesday, February 26, 2019 at 7:00 a.m. at the Town Hall (Clark Room). Those present were Chairman Nathan Brown, Luke Ascolillo, and Alan Lewis. Kerry Kissinger joined the meeting by remote participation via Skype. Not present was Kate Reid.

Note: In accordance with OML requirements for Remote Participation all votes taken during tonight's meeting shall be by roll call vote.

### ***Community Input:***

Chairman Nathan Brown announced the per the order of the Board of Selectmen under the Town's Municipal Flag policy, all American flags at Town buildings will be flown at half-staff on February 27<sup>th</sup> through Saturday, March 2<sup>nd</sup> in remembrance of Carlisle resident William W. Shaw, who passed away tragically this past week. A memorial service will be held at the First Religious Society on Saturday, March 2, 2019.

### ***Acceptance of Long Ridge Road trail easement:***

The Board of Selectmen met with Steve Hinton on behalf of the Zoning Board of Appeals (ZBA). It was the ZBA's intent to provide a neighborhood trail access to the back undeveloped part of the property due to the high density of construction on this property. Mr. Hinton explained that the location of the trail is not identified on the referenced plan because that is to be determined in the future if and when the trail is to be constructed. The idea was to reserve the right to build a trail in the future should the neighborhood and the Trails Committee want to do so. The purpose of the easement is to allow a through trail to be constructed from 100 Long Ridge Road to the existing trail easement on the far side of the so-call 3.4 acre no build area.

On the motion made by Alan Lewis and seconded by Luke Ascolillo, it was unanimously **VOTED** to approve and execute the Conservation and Trail Easement as granted by Jeffrey A. Brem and Lisa H. Brem, owners of the premises located at 100 Long Ridge Road, Carlisle, MA to the Town of Carlisle, in the care, custody and control of its Conservation Commission pursuant to M.G.L. c.40, §8C, a perpetual conservation and trail easement over the area of the premises consisting of approx. 3.40 acres and identified as the "Restricted Land – Part of EUA-1" as shown on a plan of land entitled "Master Site Plan & Easement Plan – 'Birch Farm' – 100 Long Ridge Road, Carlisle, MA prepared for Lifetime Green Homes, LLC by Meisner Brem Corp. as well as a perpetual conservation and trail easement over the fifteen foot (15') wide conservation trail areas shown on said Plan as the "15' Wide Pedestrian Trail Easement" and "Limited Use Area – 15' Wide Pedestrian Trail Easement.

ROLL CALL VOTE: K. Kissinger-Aye, L. Ascolillo-Aye, N. Brown-Aye and A. Lewis-Aye.

### ***Town Counsel – Town's response re: petroleum release at Fire Station:***

Background: On January 8, 2019 an oil/ hazardous materials release was identified at the Carlisle Fire Station following the removal of the Underground Storage Tanks. Under Massachusetts General Law Chap. 21 E and the Massachusetts Contingency Plan (MCP) if a hazardous materials release occurs on your property the owner is required to hire a Licensed Site Professional (LSP) to determine if cleanup work is required. Chap 21E has specific Response Action timelines.

The Board of Selectmen met with Town Counsel Attorney Rebekah Lacey to review the Town's legal duties in regards to the discovery of petroleum in soil and groundwater during the removal of an underground storage tank at the Fire Department property. Those duties arise under the hazardous waste site statute, M.G.L. c. 21E, and the MA Department of Environmental Protection regulations implementing that statute, 310 CMR 40.0000 known as the Massachusetts Contingency Plan (MCP). Town of Carlisle is the party that owns the property and underground storage tank that is the source of the release of petroleum, and it is the obligation of the Town to retain an LSP and implement the response actions in accordance with the MCP.

The Town has engaged Wilcox & Barton to carry out the initial actions required by the MCP. The first step in the MCP process is to prepare an Immediate Response Action (IRA) to identify and address any immediate threats to human health or the environment.

David Foss of Wilcox & Barton as the LSP in charge of the site reported to the Board of Selectmen on the progress of the sampling of all the private wells in the area. All private wells and soils tested so far are negative for contamination of drinking water. The tanks that were removed looked sound, but the tank system, e.g.: a pipe problem or surface spill, may have been responsible for the petroleum release that was detected at the Fire Station. The tanks themselves had reached their recommended lifespan, but are not overly old. Testing is now being done at the Fire Station itself, and there is some expectation of affected ground water. Three house remain to be tested which were not available for testing on Feb. 11<sup>th</sup>. Based on assessment of collections taken to date there is no risk to Drinking Water.

Groundwater contamination is very limited and localized therefore it is not a big clean-up project. Mr. Foss confirmed that there is technology available to treat the problem and the cleanup cost estimate is between \$10-\$100,000, depending on what needs to be done at the close of the investigation and recommendations.

Town Counsel recommends that all reports to the state dealing with the DEP's requirements and sampling of private wells within a 500-foot radius of the site be authorized by the Town of Carlisle.

Kate Reid confirmed that the Municipal Facilities Committee (MFC) will propose a remediation Warrant Article to the Board of Selectmen to cover the costs. The project was initially budgeted at \$20k.

### ***Town Counsel – Discussion of Fire Chief interview Process:***

On January 31st, the FCSC met and formally voted on three finalists for the position. The Board of Selectmen will conduct the Fire Chief interviews on Tuesday, March 7, 2019.

In preparation for the Fire Chief Interviews scheduled for March 7, 2019. Town Counsel Thomas Harrington met with the Board of Selectmen to review U.S. Equal Employment Opportunity Commission Guidelines and the types of the questions that appropriate questions and questions that are illegal to ask during an interview. Avoid subjects that inquire about race, color, or national origin, religion, sex, gender identity, or sexual orientation, pregnancy status, disability, age or genetic information, citizenship and marital status or number of children. Asking questions on these topics can result in charges of discrimination, an investigation by the U.S. Equal Employment Opportunity Commission (EEOC), and potentially a lawsuit if the issue cannot be resolve.

Attorney Harrington reviewed the following types of questions that are permitted and not permitted based on EEC Guidelines:

<b><u>Subject</u></b>	<b><u>Permitted</u></b>	<b><u>Not Permitted</u></b>
Age	For some roles age is a legal requirement (working in	What year were you born? When did

	a bar) so it is acceptable to ask a candidate their age directly and ask for proof.	you graduate high school?
Availability	What days and shifts can you work? Are there shifts you cannot work? Are there any responsibilities you have that could make it difficult for you to travel for work? Do you have a reliable way of getting to work?	Directly asking about weekend work could be seen as a proxy question for religious observance. Also, questions about evening work or childcare arrangements can impact females who have childcare responsibilities. Asking if they own a car could be seen as racially discriminatory unless it is a requirement of the job.
Citizenship or National Origin	Are you legally eligible to work in the United States? Can you show proof of citizenship/visa/alien registration if we decide to hire you? Are you known by any other names? Can you speak, read, and write English?	Are you a US citizen? Can you provide a birth certificate? What country are your parents from? What is your background? Where were you born? How did you learn Portuguese?
Disabilities	Accurately describe the job then ask the candidate if they can perform all of the functions.	Do you have a disability? Have you ever filed a workers compensation claim? Have you ever suffered a workplace injury?
Education	Do you have a high school diploma or equivalent? What university or college degrees do you have?	What year did you graduate high school?
Employment	How long did you stay at your last role? What was start and finish titles? What is your current and expected salary?	When did you first start working? (age discrimination)
Family Status	Do you have any commitments that might prevent you from working the assigned shifts?	Are you married? Are you single? Do you have any children?
Financial Status	Do you own a car? (only if a requirement of the job)	Do you own your own home? Do you own a car?
Height or Weight	Accurately describe the job then ask the candidate if they can perform all of the functions.	What is your height? How much do you weigh?
Marital Status	None	Are you married? Are you single? Do you have any children?
Organizations	Are you a member of a professional organization?	Are you a member of the local country club? What sorority did you join?
Personal Information	Have you ever worked for us before under any other name? What are the names of your personal references?	Did you ever change your name through marriage or court application? What is your maiden name?
Race or Color	Almost always not acceptable unless it is a bona fide occupational qualification.	All questions about color and race.

### ***2019 Annual Town Meeting - Review of proposed of warrant articles***

#### **General bylaw amendments**

The Board of Selectmen met with Town Clerk Mary DeAlderete for scheduled presentation regarding two proposed general bylaw amendments warrant article for inclusion on the 2019 Annual Town Meeting.

**Accept MGL Ch. 140, s. 139, no dog license fee for residents over age 70:**

To see if the Town will vote to accept the provisions of Chapter 140, Section 139 of the Massachusetts General Laws to permit the Town to waive dog license fees for residents over the age of 70, or to take any action related thereto.

**Zoning Bylaw Amendment – Solar District**

The Board of Selectmen met with Jonathan DeKock and Melyndia Gambino on behalf of the Solar Working Group.

**Amend the Carlisle Zoning Bylaws – Section 5.8, Revisions to Solar District:** To see if the Town will vote to amend the General Bylaws as follows:

1. By amending Section 5.8.7 to read as follows:

5.8.7 Large Scale Ground-Mounted Solar Photovoltaic Facility. The Solar Photovoltaic Facility Overlay District shall consist of an area of (1) approximately 7 acres comprised of Assessor's Map 21 Parcels 10 & 11 and a 200 ft x 200 ft portion of Map 20 Parcel 1 along its boundaries with Map 21 Parcels 10 & 9, and (2) Assessor's Map 14 Parcels 29, 30, 31, and the portion of Parcel 28 that is within 800 feet of School Street, which shall be shown on a map entitled "Property Maps, Carlisle, Massachusetts." The location of the renewable energy generation facilities in the form of a Large-Scale Ground-Mounted Solar Photovoltaic Facility shall be permitted as of right in this district.

2. By amending Section 5.8.10 to read as follows:

5.8.10 Dimensional and Other Requirements. The height of all structures comprising a Ground-Mounted Solar Photovoltaic Facility shall not exceed 12 feet above the pre-existing natural grade; provided, however, that the height of a canopy-style Large-Scale Ground-Mounted Solar Photovoltaic Facility located within the Solar Photovoltaic Facility Overlay District shall not exceed 25 feet.

3. By amending Section 5.8.10.1 to read as follows:

5.8.10.1 For an Accessory or Intermediate Ground-Mounted Solar Photovoltaic Facility, all setbacks from lots lines shall be at least 40 feet, unless the abutting lot is owned by the same entity. The Planning Board may require, as a condition of a site plan approval, larger setbacks where appropriate for screening provided, however, that such larger setbacks shall not have the effect of rendering an Accessory Ground-Mounted Solar Photovoltaic Facility infeasible.

4. By amending Section 5.8.10.2 to read as follows:

5.8.10.2 For a Large-Scale Ground-Mounted Solar Photovoltaic Facility, all setbacks from lots lines shall be at least 40 feet, unless the abutting lot is owned by the same entity. As part of Site Plan Review, the Planning Board may require larger setbacks if appropriate for screening, provided, however, that such larger setbacks shall not have the effect of rendering a Large-Scale Ground-Mounted Solar Photovoltaic Facility infeasible.

**Amend General Bylaws - Adopt Right to Farm bylaw**

The Board of Selectmen met with David Ely, John Lee and Desiree Ball. The proposed "Right to Farm" bylaw was first presented to the Board of Selectmen on January 8<sup>th</sup>

**Amend General Bylaws - new section re: Right to Farm bylaw:** To see if the Town will vote to amend the General Bylaws by adding a new "Right to Farm" bylaw as follows:

## **RIGHT TO FARM**

### **1 Legislative Purpose and Intent**

The purpose and intent of this By-law is to state with emphasis the Right to Farm accorded to all citizens of the Commonwealth under Article 97 of the Constitution, and all state statutes and regulations thereunder including, but not limited to, Massachusetts General Laws Chapter 40A, Section 3, Paragraph 1; Chapter 90, Section 9; Chapter 111, Section 125A; and Chapter 128 Section 1A. We the citizens of Carlisle restate and republish these rights pursuant to the Town's authority conferred by Article 89 of the Articles of Amendment of the Massachusetts Constitution ("Home Rule Amendment").

This General By-law encourages the pursuit of agriculture, promotes agriculture-based economic opportunities, and protects farmlands within the Town of Carlisle by allowing agricultural uses and related activities to function with minimal conflict with abutters and Town agencies. This By-law shall apply to all jurisdictional areas within the Town.

### **2 Definitions**

The word "farm" shall include any parcel or contiguous parcels of land or water bodies used for the primary purpose of commercial agriculture, or accessory thereto.

The words "farming" or "agriculture" or their derivatives shall include, but not be limited to, the following:

- farming in all its branches and the cultivation and tillage of the soil;
- dairying;
- production, cultivation, growing, and harvesting of any agricultural, aquacultural, floricultural, viticultural, or horticultural commodities;
- growing and harvesting of forest products upon forest land, and any other forestry or lumbering operations;
- raising of livestock, including horses, and keeping of horses as a commercial enterprise; and
  - keeping and raising of poultry, swine, cattle, goats, sheep, ratites (such as emus, ostriches and rheas) and camelids (such as llamas and camels), and other domesticated animals for food and other agricultural purposes, including bees and fur-bearing animals.

"Farming" shall encompass activities including, but not limited to, the following:

- operation and transportation of slow-moving farm equipment over roads within the Town;
- control of pests, including, but not limited to, insects, weeds, predators, and disease organism of plants and animals;
- application of manure, fertilizers, and pesticides;
- conducting agriculture-related educational and farm-based recreational activities, including agri-tourism, provided that the activities are related to marketing the agricultural output or services of the farm;

- processing and packaging of the agricultural output of the farm and the operation of a farmer's market or farm stand including signage thereto;
- maintenance, repair, or storage of seasonal equipment or apparatus owned or leased by the farm owner or manager used expressly for the purpose of propagation, processing, management, or sale of the agricultural products; and
- on-farm relocation of earth and the clearing of ground for farming operations.

### **3 Right To Farm Declaration**

The Right to Farm is hereby recognized to exist within the Town of Carlisle. The above-described agricultural activities may occur on holidays, weekdays, and weekends by night or day and shall include the attendant incidental noise, odors, dust, and fumes associated with normally accepted agricultural practices. It is hereby determined that whatever impact may be caused to others through the normal practice of agriculture is more than offset by the benefits of farming to the neighborhood, community, and society in general. The benefits and protections of this By-law are intended to apply to agricultural and farming operations as described in the Massachusetts Constitution and General Laws noted in Section 1 of this document. Furthermore, nothing in this Right to Farm By-law shall be deemed as acquiring any interest in land or as imposing any land use regulation, which is properly the subject of state statute, regulation, or local zoning law.

### **4 Disclosure Notification**

Within 30 days after this By-law becomes effective, the Board of Selectmen shall post the following disclosure on the official bulletin board and website of the Town, at any other location at its discretion, and make such disclosure available for distribution upon request in the offices of the Board of Selectmen, Board of Assessors, and the Town Clerk.

"It is the policy of Town of Carlisle to conserve, protect and encourage the maintenance and improvement of agricultural land for the production of food, and other agricultural products, and also for its natural and ecological value. This disclosure notification is to inform buyers or occupants that the property they are about to acquire or occupy lays within a town where farming activities occur. Such farming activities may include, but are not limited to, activities that cause noise, dust and odors. Buyers or occupants are also informed that the location of property within the Town may be impacted by commercial agricultural operations including the ability to access water services for such property under certain circumstances."

### **5 Resolution of Disputes**

Any person having a complaint about a farm or farming activity or practice is encouraged to seek an amicable solution through resolution directly with the owner or operator of the farm at issue. Such person may also, notwithstanding the pursuit of other available remedies, file such a complaint with the Board of Selectmen. The Board of Selectmen may, at its sole discretion and to the extent the Board believes resolution of the matter may be facilitated by involvement of the Town, forward the complaint to the Agriculture Commission, or other appropriate board or officer, and request that recommendations for resolution be provided within an agreed upon timeframe. Notwithstanding any other provision of this section, however, the Board of Selectmen shall not be required to forward a complaint filed in accordance herewith or to take any other action.

### **6 Severability Clause**

If any part of this By-law is for any reason held to be unconstitutional or invalid, such decision shall not affect the remainder of this By-law. The Town of Carlisle hereby declares the provisions of this By-law to be severable.

Town Counsel Attorney Thomas Harrington confirmed that the language in the state statute protects active farmers from nuisance lawsuits from neighbors.

#### Supplemental Complete Streets design funds - \$50K

The Board of Selectmen met with Melynda Gambino on behalf of the Carlisle Pedestrian Safety Committee to review warrant article requesting for funding to implement crosswalk safety recommendations.

To request the Town to vote to raise and appropriate, borrow, or transfer from available funds the sum of no more than \$50,000 for the purpose of supplementing Complete Streets project funding and implementing crosswalk safety recommendations outlined in the Engineer's "*Crosswalk Safety Enhancements*" report dated November 26, 2018

Background: Carlisle is one of 11 municipalities that received an implementation grant through the state's Complete Streets Funding Program. Carlisle received the grant amount of \$250K to be used toward three traffic and pedestrian safety projects. The goal of the Complete Streets program is to improve safety and accessibility of the state's roadways for use by public transit, vehicles, bikes and pedestrians. Construction grants are the third phase of the Complete Streets program.

Installing pedestrian warning signs and flashing lights at two Bedford Road crosswalks to increase the visibility of the crosswalks for approaching drivers. The crosswalks at 142 Bedford Road and at the Banta-Davis Land driveway will receive Rectangular Rapid Flash Beacons that fire LEDs with an irregular "stutter flash" to make them hard to miss. The signals are only activated when a pedestrian wishes to cross the road. According to the Federal Highway Administration, a study found that "going from a no-beacon arrangement to a two-beacon system, mounted on the supplementary warning sign on the right side of the crossing, increased yielding from 18% to 81%. (\$40K)

The travel lane around the rotary will be narrowed to slow traffic. A truck "apron" of rougher surface on the Rotary's inner edge will allow wide vehicles to continue to navigate the Rotary. Curbing and ADA curb cuts and ramping at crosswalks will also be added. (\$195K.)

Construct a section of pathway from the rotary by Ferns, along Bedford Road to East Street(\$80K).

Selectman Alan Lewis attended the award ceremony held earlier today by the Department of Transportation to accept the award on behalf of the Town of Carlisle.

<u>Library to Fern's Crosswalk</u>		<u>\$0 Grant Award</u>	<u>\$400k Max Award</u>
DPW	Move Ped Yield signs, obstruct view		
DPW	Advance Warning Signage (not lighted)		
DPW	Ped Crossing Signage (not lighted)		
	Raise the crosswalk (move the catch basin)	\$20,000.00	\$20,000.00
	Rumble strips for traffic calming at west entry	\$35,000.00	
DPW	Pavement markings		
	Crosswalk curbcuts with detectable warning		
	Luminaires within 10 feet between approaching vehicles and crosswalk		

DPW	Move Ped Yield signs, obstruct view		
	RRFB signage at crosswalk	\$15,000.00	
	RRFB advance warning signage	\$15,000.00	\$15,000.00
DPW	Pavement markings "yield ahead"		
	Crosswalk curbcuts with detectable warning		
	Luminaires within 10 feet between approaching vehicles and crosswalk		

	RRFB signage at crosswalk	\$15,000.00	
	RRFB advance warning signage	\$15,000.00	\$15,000.00
DPW	Pedestrian landing on eastbound side		
	Crosswalk curbcuts with detectable warning		
DPW	Repaint crosswalk		
DPW	Pavement markings		
	Luminaires within 10 feet between approaching vehicles and crosswalk		
		<b>\$115,000.00</b>	<b>\$50,000.00</b>

### *Cemetery Deeds:*

On the motion made by Luke Ascolillo and seconded by Alan Lewis, it was unanimously **VOTED** to transfer land in the public burial ground to Xiamomin Wan (160 Commonwealth Ave, Boston MA 0211602736) at Green Cemetery Lot D-25, Graves 1, 2 and 3.

On the motion made by Luke Ascolillo and seconded by Alan Lewis, it was unanimously **VOTED** to transfer land in the public burial ground to John H. Keating and Celeste U. Hoehn (133 Forest Park Drive, Carlisle, MA ) at Green Cemetery Lot D-192, Graves 3 and 4.

ROLL CALL VOTE: K. Kissinger-Aye, L. Ascolillo-Aye, N. Brown-Aye and A. Lewis-Aye.

Deed No. 629 & Deed No. 630

On the motion made by Luke Ascolillo and seconded by Alan Lewis, it was unanimously **VOTED** to approve the request of Patricia Laskey (as custodian of Green Cemetery Deeds #629 and #630) to transfer land back to Green Cemetery Lot D-288, Graves 1, 2, 3 and 4 and Green Cemetery Lot D-288, Graves 1, 2, 3 and 4.

ROLL CALL VOTE: K. Kissinger-Aye, L. Ascolillo-Aye, N. Brown-Aye and A. Lewis-Aye.

***Town Administrator's Report:***

Bond Anticipation Note (BAN) Sale - \$3.6M short term borrowing

On the motion made by Luke Ascolillo and seconded by Alan Lewis, it was unanimously **VOTED** to affirm the execution of the borrowing authorization documents by the Board of Selectmen for short term borrowings in the amount of \$3.6M.

ROLL CALL VOTE: K. Kissinger-Aye, L. Ascolillo-Aye, N. Brown-Aye and A. Lewis-Aye.

Modification to Banta-Davis Site Plan – New Driveway at telecomm tower site

The Town's contractor for the telecommunications towers, Green Mountain, has revised the site plan for the Banta-Davis tower site, slightly relocating the entry drive to more level ground. The change to the site plan was significant enough for Building Commissioner Jon Metivier to require a revised site plan approval from the Planning Board.

Charity bike ride – Boston Brain Tumor Society

The Boston Brain Tumor Society is again requesting permission to conduct part of its' annual charity "Ride for Research" bike race over Carlisle's streets. This would be the 20<sup>th</sup> annual race and is scheduled for Sunday, May 19<sup>th</sup>. Attached is a certificate of insurance and information regarding the bicycle route. I have included a suggested motion for approval.

On the motion made by Luke Ascolillo and seconded by Alan Lewis, it was unanimously **VOTED** to approve the Boston Brain Tumor Society's request to conduct a portion of its' Sunday, May 19, 2019 bicycle ride in the Town of Carlisle with the understanding that they shall consult with the Police Dept. regarding traffic and roadway safety issues.

ROLL CALL VOTE: K. Kissinger-Aye, L. Ascolillo-Aye, N. Brown-Aye and A. Lewis-Aye.

Appointment of Special Police Officers

Due to the winter storm cancellation of the Feb 12<sup>th</sup> Board of Selectmen meeting and out of necessity, Chairman Nathan Brown authorized the Police Chief to proceed with the paperwork needed to appoint two officers.

On the motion made by Luke Ascolillo and seconded by Alan Lewis, it was unanimously **VOTED** to confirm the February 12, 2019 appointment of Jared Layman and Eloi Ruegg as Special police officers in the Town of Carlisle.

ROLL CALL VOTE: K. Kissinger-Aye, L. Ascolillo-Aye, N. Brown-Aye and A. Lewis-Aye.

League of Women Voters proposal for rotary signs

Cindy Nock on behalf of the League of Women Voters will present a proposal to the Board of Selectmen regarding a new policy for signs in the Rotary.

The Board of Selectmen agreed to refer the proposal for a new sign policy at the Rotary to the Traffic Safety Advisory Committee for input to the Board and to schedule this matter to a Board of Selectmen meeting.

Community Preservation Committee Appointment

One of the Board of Selectmen appointments to the Community Preservation Committee is a representative of the Carlisle Housing Authority. There will be a bylaw change presented at Town Meeting to change is to a member of the Carlisle Housing Affordable Housing Trust instead.

On the motion made by Luke Ascolillo and seconded by Alan Lewis, it was unanimously **VOTED** to appoint David Freedman (301 Hutchinson Rd) to the Community Preservation Committee to serve as the Housing Authority representative.

ROLL CALL VOTE: K. Kissinger-Aye, L. Ascolillo-Aye, N. Brown-Aye and A. Lewis-Aye.

***Upcoming Selectmen's Meeting Schedule:***

- March 12, 2019
- March 26, 2019

Nathan Brown reviewed the list of scheduled presentation for proposed warrant articles for inclusion on the April 29<sup>th</sup> ATM Warrant:

**3/12/2019**

- Planning Board: Zoning articles and Master Plan funding
- Citizens Petition: Easement for nitrogen loading credits at 21-23 Bedford –
- Citizens Petition: Deer Hunting on Town Owned Land
- Concord Carlisle Regional School District: Capital Article - \$2.0M
- Household Recycling Committee: Resolution regarding PAYT

**3/26/2019**

- RecCom – Field Maintenance (\$20k)

The Board of Selectmen will vote make recommendations on all of the warrant article at its first scheduled meeting in April 2019.

***BoS Liaison Reports:***

**Expense Warrant week of 2/19/2019**

Selectman Alan Lewis on behalf of the Board authorized (3) town expense warrants to be processed on 2/19/2019. Kate Reid and Alan Lewis are the designated members of the Board of Selectmen authorized to sign expense warrants in the event the other members are not available to sign.

1. Town & School Payroll Warrant #5419 (\$693,146.93)
2. Town Expense Warrant #5519 (\$683,149.86)
3. School Expense Warrant #5619 (\$95,466.31)

***Minutes:***

On the motion made by Luke Ascolillo and seconded by Alan Lewis, it was unanimously **VOTED** to approve the Board of Selectmen meeting minutes for January 8, 2019 and January 29, 2019 as presented.

ROLL CALL VOTE: K. Kissinger-Aye, L. Ascolillo-Aye, N. Brown-Aye and A. Lewis-Aye.

***Executive Session***

Purpose: Collective and non-union bargaining

(Police officers and Chief Fisher employment agreement, Litigation (JJ Supple)), potential purchase of real property (108 Stearns Street

On the motion made by Luke Ascolillo and seconded by Alan Lewis, it was unanimously **VOTED** that the Board of Selectmen enter into executive session pursuant to MGL Ch. 30A, §21(a) paragraphs (2), (3) and (6) to discuss strategy with respect to union (police officers) and nonunion (Chief Fisher) negotiations, potential litigation (JJ Supple) and to consider the purchase of real property (108 Stearns Street) as an open meeting may have a detrimental effect on the Town's bargaining, negotiating and litigating positions and that afterwards the Board will not return to open session.

ROLL CALL VOTE: K. Kissinger-Aye, L. Ascolillo-Aye, N. Brown-Aye and A. Lewis-Aye.

